



City of Cleveland  
Frank G. Jackson, Mayor

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Office of Emergency Management  
Office of Information Technology  
Department of Public Safety  
205 W. Saint Clair Avenue, 5<sup>th</sup> Floor  
Cleveland, Ohio 44113  
216/664-7171 • Fax: 216/664-3940  
www.cleveland-oh.gov

March 18, 2016

Dear Sir or Madam:

The City of Cleveland, Ohio is requesting Proposals from qualified firms to provide maintenance to the existing IP-based Video Surveillance System and Network. This includes, but is not limited to, providing camera and network maintenance, camera and network extension design (i.e. camera and network equipment, installation, configuration, testing), all associated video surveillance equipment (i.e. servers, storage, cameras, housings, software, network infrastructure, cabling, wiring, point to point and access points) in coordination with citywide video surveillance system and network. The specific requirements are fully explained in the attached Request for Proposal document. The City invites you to consider submitting a proposal.

An Optional pre-proposal conference will be held on April 4<sup>th</sup>, 2016 at Department of Public Safety, Office of Information Technology, 205 West St. Clair Avenue, 5<sup>th</sup> Floor, Cleveland, Ohio 44113 at 3:00 PM Eastern Standard Time. At the conference, interested parties may submit or ask questions pertaining to the enclosed RFP and the services desired. **Attendance is strongly encouraged. The Pre-Proposal conference is your only opportunity to ask questions without submitting them in writing.**

The deadline for receipt of all proposals is 3:00 PM Eastern Standard Time, on April 18<sup>th</sup>, 2016. No proposals will be accepted after that date and time. Sealed proposals may be mailed or delivered. No eMail or Fax proposals will be accepted. All proposals must be delivered to:

Department of Public Safety/ITS  
Attn: Larry Jones II  
205 West St. Clair Avenue, 4<sup>th</sup> Floor  
Cleveland Ohio 44113

Proposals must be identified on the outside of the envelope(s) as: RFP Video Surveillance System Maintenance & Extension [*Insert your firm's name*]

Should you have any questions regarding this solicitation please contact Larry Jones II at (216)-664-3733 or by Email at [ljones4@city.cleveland.oh.us](mailto:ljones4@city.cleveland.oh.us)