



**City of Cleveland**  
Frank G. Jackson, Mayor

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**Department of Public Works**  
Michael E. Cox, Director  
500 Lakeside Avenue  
Cleveland OH 44114-1099  
216/664-2485 • Fax: 216/664-4086  
[www.city.cleveland.oh.gov](http://www.city.cleveland.oh.gov)

April 13, 2015

Dear Sir or Madam:

The City of Cleveland, Department of Public Works', Division of Parking Facilities is seeking a qualified vendor to provide a comprehensive access and revenue control system for the Gateway East and Willard Garages. There are currently outdated systems in place at both facilities. The City of Cleveland, through its Director of Public Works, is soliciting proposals from qualified proposers interested in providing professional services to the Division of Parking Facilities for an access and revenue control system. The specific requirements are fully explained in the attached Request for Proposal document. The City invites you to consider submitting a proposal.

An optional pre-proposal conference will be held on April 27, 2015 at 500 Lakeside Avenue, 3<sup>rd</sup> Floor, Director's Conference Room, Cleveland, Ohio 44114 at 3:00pm Eastern Standard Time. At the conference, interested parties may submit or ask questions pertaining to the enclosed RFP and the services desired. **Attendance is strongly encouraged. The Pre-proposal conference is your only opportunity to ask questions without submitting them in writing.**

The **deadline** for receipt of all proposals is **3:00pm Eastern Standard Time, on May 15, 2015**. No proposals will be accepted after that time and date. Sealed proposals may be mailed or delivered. No electronic mail (email) or facsimile proposals will be accepted. All proposals must be delivered to:

Department of Public Works  
Director's Office  
Attn: Arcola Whatley  
500 Lakeside Avenue, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44114

Proposals must be identified on the outside of the envelope(s) as RFP# Access and Revenue Control System for the Division of Parking Facilities, Department of Public Works [*insert your company's name*].

Should you have any questions regarding this solicitation please contact Arcola Whatley at (216) 664-2253 or by email at [awhatley@city.cleveland.oh.us](mailto:awhatley@city.cleveland.oh.us).

Respectfully,



Arcola Whatley  
Project Manager, Department of Public Works