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**CLE TERMINAL FAÇADE ART PROJECT  
PRE-BID MEETING  
Friday, October 2, 2015**

**Fred Szabo  
Interim Director**



## ***Pre-Bid Meeting Agenda***

<b>Introduction.....</b>	<b>Jacqueline Muhammad</b>
<b>Project Location.....</b>	<b>Jacqueline Muhammad</b>
<b>Project Scope.....</b>	<b>Jacqueline Muhammad</b>
<b>Acoustical Material .....</b>	<b>Matt Crowley / IT</b>
<b>Contract Information .....</b>	<b>Kassan Bahhur</b>

### **Questions and Answers**

**Please send all future questions to:**

**Kassan Bahhur**

**(216)265-6186**

**Or Email: [jkbahhur2@clevelandairport.com](mailto:jkbahhur2@clevelandairport.com)**

## ***Project Introduction***

### **TICKETING LEVEL UPGRADE**

- **NEW WINDOW WALLS**
- **CURBSIDE CANOPY EXTENSION**
- **ENTRY VESTIBULE REPLACEMENT**
- **NEW FLOOR, WALL, AND CEILING FINISHES**

# *Exterior Rendering*

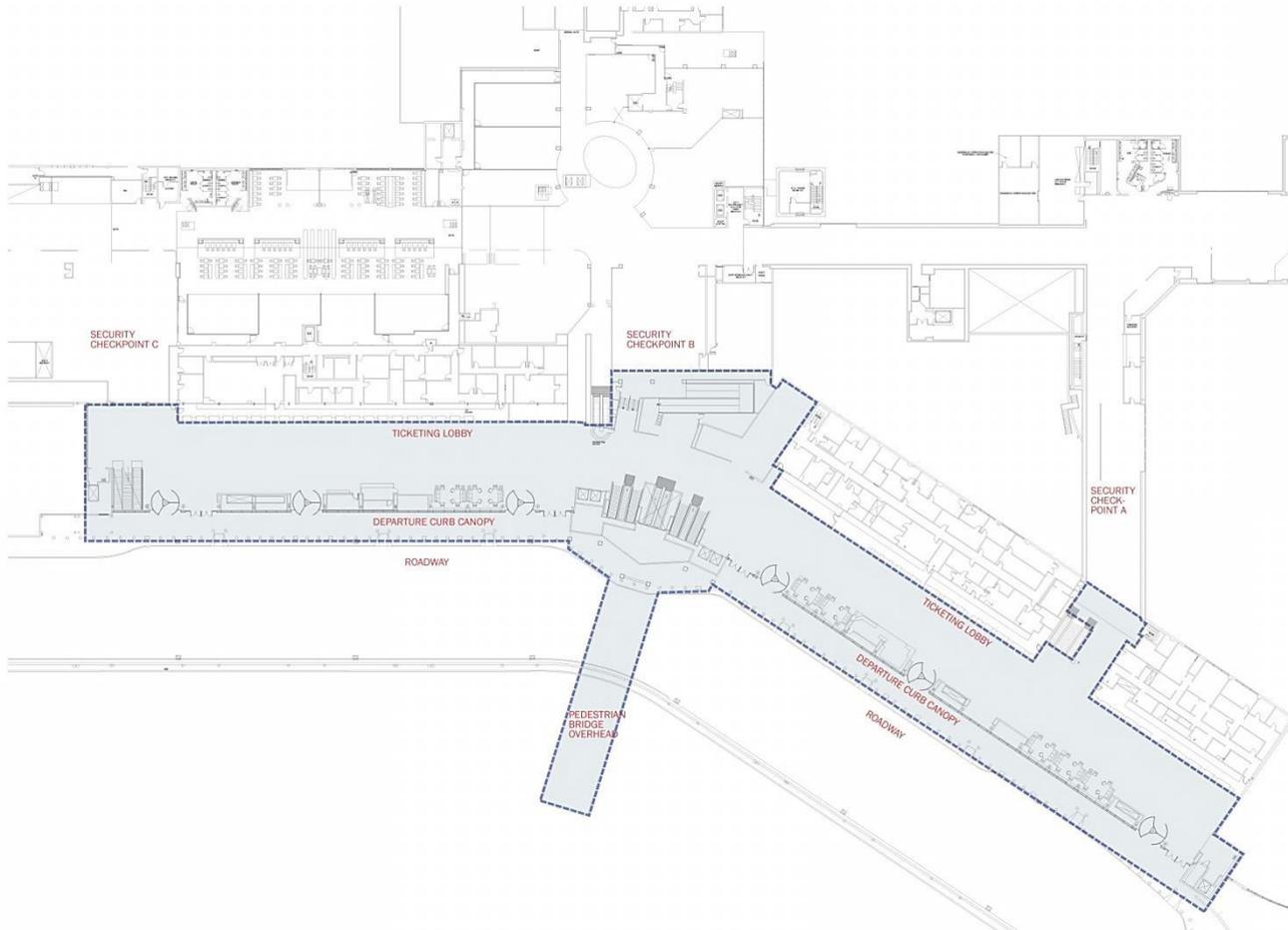


## ***Project Introduction (continued)***

### **TICKETING LOBBY ART PROJECT**

- **Project Theme: “This is Cleveland, change the conversation”**
- **We are requesting qualifications from professional artists, team or artists or art institutions that have the requisite and demonstrable competence in providing Art Design Services.**
- **The aesthetic appearance of the designs should be that of a contemporary, innovative and attractive artwork that fits well within the new space.**

# Project Location



- Eleven (11) Sections on South side (Checkpoint C to Jet Blue Counter)
- Twelve (12) Sections on North side (Southwest Counter to Checkpoint A)
- Five (5) Sections on far North side (American Counter to end)

LEGEND	
	LIMITS OF WORK AREA



# *Project Location*



### **TICKETING LOBBY ART PROJECT**

- The Successful Artist is responsible for creating the final design of the approved concept for the art project.
- The final design will include a specific and detailed description of all materials to be used in the fabrication of the artwork.
- The Successful Artist will coordinate with the project's General Contractor and CLE Project Managers during all phases of the project (as required).

### **TICKETING LOBBY ART PROJECT**

- Successful Artist will not submit a project design that exceeds project total budget of \$250,000 for the Terminal Façade Art Project. The total budget shall include all Artist costs, including, but not limited to: research meeting costs, design, insurance, proposals, miscellaneous documents, travel, sales tax and transportation.
- It is the responsibility of the Artist to be fully acquainted with the existing conditions of the project site by conducting visual inspection before Statement submission.

### **TICKETING LOBBY ART PROJECT**

- The project scope of work is not intended to be all inclusive, but instead, defines the City's minimum expectations and requirements. The Successful Artist will be required to perform all duties supplementary to the preparation of a conceptual design.

## *Project Short Listing*

### **TICKETING LOBBY ART PROJECT**

- The City will review submitted qualifications and will develop a list of semi-finalist artists that will be invited to create and submit a project design proposal for the CLE Terminal Façade Art Project.
- The City will notify all semi-finalist artists in writing. After semi-finalist Artist confirmation of participation is received, each semi-finalist Artist will be awarded a \$1,000 honorarium to be used in the preparation of the project design proposal.
- Submitted proposals become the property of the City of Cleveland.

# *Statement of Qualifications*

## **Timeline**

- Release of Request for Qualifications September 17, 2015
- Artist Briefing October 2, 2015
- Deadline for Inquiries October 9, 2015
- Written Response to Inquiries October 16, 2015
- Deadline for Statements October 23, 2015

## **Delivery Requirements**

- When: By October 23, 2015 No Later than 4:00pm EST
- What: (7) Complete Statements:
  - (1) Unbound original
  - (5) Identical Bound Copies
  - (1) CD-Rom, DVD-Rom or USB memory Stick in Portable Document (“PFD”) or Microsoft Word File.

## *Statement of Qualifications*

### **Delivery Requirements**

- Sealed Statements Labeled: Statement of Qualifications – Terminals Façade Art Project.

Hand Delivered: Customer Service Counter on Baggage Claim Level

Mailed:

Attention: Kassan Bahhur  
Cleveland Airport System  
Department of Port Control  
Administrative Offices  
5300 Riverside Drive  
P. O. Box 81009  
Cleveland, Ohio 44181-0009

- Signed Documents – (Following Documents Must be signed and/or Notarized if required or bids maybe rejected.)
  - 1) W-9 Form,
  - 2) 2015 Non-Competitive Bid Form
  - 3) Northern Ireland Fair Employment Practice Disclosure
  - 4) Affidavit