



Date: October 23, 2015
To: Prospective Proposers
From: City of Cleveland, Department of Port Control
Subject: Addendum No. 1 to Request for Qualifications – **Professional Waste Management and Disposal Services.**

Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 1 to the Request for Qualifications – Professional Waste Management and Disposal Services, dated, October 1, 2015.

This addendum number one (1) serves to publish the answers received during the pre-qualification conference for the **Professional Waste Management and Disposal Services RFQ**. In addition, the sign in sheets and Pre-Qualification Conference Power Point Presentation.

DEADLINE FOR INQUIRIES: Tuesday, October 20, 2015, 5:00 p.m. local time
SUBMITTAL DEADLINE: Tuesday, November 3, 2015, 4:00 p.m. local time

**Prequalification questions and clarification
October 13, 2015**

Clarifications

1. Send electronically to Barb, hardcopy to baggage claim level information counter, CD is okay.

Questions & Answers

Q: Who has the work now?

A: HydroChem and Chemtron.

Q: Quantities of items shipped?

A: As noted in the RFQ, CLE and BKL are episodic conditionally exempt small quantity generators and volumes can be generally estimated from the generator status. Each year is different but over the last two years, generally, there is one to two pallet boxes of spill response materials; four to six pallets of universal waste bulbs; ~1,000 pounds of batteries (UW); empty drums; mixed quantities (<5-gallons each) of out of date or damaged materials such as epoxies and tars; 20-gallons of aerosols from can puncturing, and approximately six drums of unknown

materials. The list of materials in the RFQ is fairly comprehensive of wastes that have been managed.

Q: Shipping frequency?

A: Generally, CLE ships wastes one to three times per year, BKL generally is once per year.

Q: Annual spend for these services

A: Project and waste stream costs cannot be provided.

Q: Pricing breakdown per waste stream that are available?

A: Project and waste stream costs cannot be provided.

Q: It is recommended that local suppliers are utilized; is there an existing list of CAS approved vendors?

A7: The first link below is the list of local vendors that are registered with the Office of Equal Opportunity (OEO) that will support SOQ team development. The second link is the home page for OEO.

- a. <https://cleveland.diversitycompliance.com/FrontEnd/VendorSearchPublic.asp?TN=cleveland&XID=1496>
- b. <http://www.city.cleveland.oh.us/CityofCleveland/Home/Government/CityAgencies/OfficeofEqualOpportunity>

Q: It is noted that there are (1) 24-cy and (1) 34-cy self-contained CAS owned compactors; is there any other CAS owned or vendor owned equipment?

A: Currently there are two 34-cy self-contained compactors and plans to add a 24-cy self-contained compactor and a vertical cardboard baler. Other equipment like dumpsters and roll-off boxes are vendor or City of Cleveland Division of Waste owned.

Q: Are there any waste vendors that will be managed directly by CAS as a result of an existing contract?

A: The existing contract is expiring and this RFQ is soliciting SOQs for a new contract that will be the only contract for waste management for CAS with exception of municipal trash and some recyclables. This waste management contract may be awarded to a single vendor or multiple vendors depending on SOQs received, company specialties, and CAS approach to managing waste.



K820-15

**Professional Waste Management and
Disposal Services**

**Pre-Qual Meeting
October 13, 2015**

Fred Szabo, Interim Director
Department of Port Control

PRE-QUAL MEETING AGENDA



Introduction.....	Beau Williams
Project General Scope.....	Beau Williams
Safety	Edward McDonald, III
Security	Paul Fisk
Operations	Robert Fischietto
Environmental.....	Beau Williams
OEO Requirements	Jennifer Wiman
Questions and Answers	

Please send all future questions to:

Barb Yohey

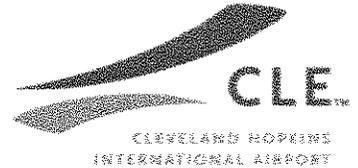
byohey@clevelandairport.com

AUTHORIZING ORDINANCE



ORDINANCE No. TBD

PROJECT DESCRIPTION



- The City of Cleveland's Department of Port Control (DPC) is seeking a full service environmental waste management company that is appropriately certified and licensed to assist DPC manage wastes generated at Cleveland Airport System (CLE and BKL).
- Management includes process and storage improvements, waste area inspections, audit preparation, annual reporting as needed, characterization, transportation, and disposal of various non-hazardous, bio-hazardous, hazardous, and universal wastes.
- The DPC is also inviting SOQ from qualified Consultants for sustainable waste management including, but not limited to, scrap steel/specialty metals, pallets/spools, deicers (road salt, sodium formate, sand), compostable materials such as food scraps and yard waste, construction debris, and street sweepings.

SCOPE OF SERVICES



- The Successful Firm shall demonstrate in its SOQ its knowledge of waste management, reporting, and compliance strategies.
- Firms should include in their SOQs methods and approaches of collecting, segregating, tracking, optimizing reuse and recycling, and disposing wastes. Looking for Pollution Prevention methods and examples of your company recycling, reusing, and/or reducing landfilling wastes.
- Examples: yard waste composting, scrap metal and recyclables optimization and sales to offset contract costs, reuse of unused road tars, fuel blending solvent wastes, etc.

SCOPE OF SERVICES



Anticipated Work Assignments:

- Weekly or monthly inspection of waste area(s) and inventory of waste area(s).
- Characterization (i.e., sample collection, process knowledge) of various wastes.
- Provide all packaging, labeling, and placarding necessary for storage, transportation, and disposal.
- Provide compliance support for reporting and audits.
- Provide consultation and installation of waste storage area improvements.
- Provide consultation for waste minimization and pollution prevention efforts such as reuse, reclamation, recycling, etc.
- Provide consultation for Toxic Substance Control Act (TSCA) as applicable.
- Perform related on-call services as needed.

SAFETY



Edward K. McDonald III

Deputy Chief of Administration & Performance Management

(216) 265-4901

- Total Access Safety Management System
- OSHA/FAA/DPC/Requirements
- Site Specific Health and Safety Plan
- Insurance requirements

SECURITY REQUIREMENTS



Paul Fisk , Airport Security Manager
(216) 265-3328

- The Firm must assume the cost of each Cleveland Hopkins Airport issued access media. The cost is \$65 non-refundable for the following :
 - Fingerprint based Criminal History Records Check (CHRC)
 - Security Threat Assessment (STA)
 - Training on Airport specific Security badge responsibilities
 - Payment to "Treasurer, City of Cleveland". Checks, Credit Cards or if authorized by finance it may be invoiced monthly
 - Expect 1-3 weeks to complete the process
- All vehicles operating outside of the VSR will require an escort. Vehicles operating in the VSR will require an escort if the operator does not have a SIDA badge and driving privileges. Vehicles must be properly marked and lighted. All vehicle movement must comply with the rules and regulations of the FAA and the Airport.
- Ramp hang tags to allow vehicle access may be attained provided all qualifications for insurance are met.
 - Current registration
 - Proper signage (2 ft x 2ft company logo)
 - 10 million dollar policy
- The Firm can who are not need for the entirety of the project or if it is for specialty services. Escort procedures apply. ID applications are available from Security.
- No credentials will be issued until a Notice to Proceed is issued. Please allow 5-7 days⁸for processing after Fingerprint results are received.

OPERATIONS REQUIREMENTS



Bob Fischietto
CLE Airport Operations Manager
(216) 265-6161

CLE Operations
(216) 265-6090

- Emergency Phone contacts of personnel will be delivered to Airport Operations for contacts regarding project site and its activities
- Activity on the airport must comply with the requirements of FAA rules and regulations. Reference the construction Advisory Circular "Operational Safety on Airports During Construction," 150/5370-2, current version (E). This file may be downloaded from the FAA's website at <http://www.faa.gov>
- Incursions (unauthorized access into an area intended for the movement of aircraft) will not be dealt with lightly, especially a runway incursion. Any incident will most likely result in the removal of the subject individual, and possibly the supervisor, from the airfield permanently
- Site maintenance should be performed on a regular basis to include the sweeping of debris and collection of trash. This is for FOD / dust / wildlife control purposes

MAYOR'S OFFICE OF EQUAL OPPORTUNITY



Jennifer Wiman

OEO Contract Compliance Officer

Phone (216)-664-2667 Fax (216)-664-3870

JWiman1@city.cleveland.oh.us

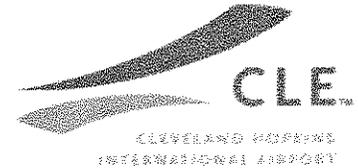
<http://portal.cleveland-oh.gov/CityofCleveland/Home/Government/CityAgencies/OfficeofEqualOpportunity>

Chapter 187 Subcontracting Requirements:

→ **Utilization Goals**

10 % Cleveland Small Business (CSB)

Mayor's Office of Equal Opportunity
Cleveland Small Business, Minority Business Enterprise and
Female Business Enterprise



BID SCHEDULES

SCHEDULE 1 “Project Contact Information Form ”

SCHEDULE 2 “Schedule of Subcontractor Participation”

**SCHEDULE 3 “Statement of Intent to Perform as a
Subcontractor ”**

**SCHEDULE 4 “CSB/MBE/FBE Unavailability/Impracticality
Certification”**

RFQ SCHEDULE



2015 RFQ SCHEDULE:

- Pre-Qualification meeting October 13, 2015 @ 10:00 AM
- Pre-Qualification meeting Addendum October 15, 2015
- Deadline for Questions.....October 20, 2015
(please submit via email to byohey@clevelandairport.com)
- Addendum (if necessary)..... October 23, 2015
- **Statement of Qualifications due****November 3, 2015 @ 4:00PM**

QUESTIONS AND ANSWERS



-
- Sealed Statements may be mailed or delivered to the address below and must be identified on the outside of the envelope(s) as:

Professional Waste Management and Disposal Services

- If Statements are hand-delivered, Statements should be addressed as above and taken to the Welcome Center located in the center of the baggage claim level of the passenger terminal building level at Cleveland Hopkins International Airport.

Please send all future questions to:

**Department of Port Control
Environmental Services
5300 Riverside Drive
P.O. Box 81009
Cleveland, OH 44181-0009
Attention: Barb Yohey
Phone: (216) 265-2724
byohey@clevelandairport.com**

Waste Management and Disposal Services
 Pre-Bid Meeting
 October 13, 2015
 WBS K820-15
 Attendance Record

Printed Name	Signature	Company	Phone No.	Fax No.	Email
1. Beau Williams		DPC Env. Services	216-243-6000		bwilliams@schwele.com
2. JEFF NIMON		LEXAR Technology	330-416-4453		jeff.nimon@lexartechology.com
3. STEVE GORTCH		CLEAR HARBORS	216-214-0715		gortch.steve@CLEARHARBORS.COM
4. Barb Yehon		Finance	216-272-7247		kyehon@clevelandairport.com
5. Geary Bellini		Kimble Rynaldy	330-340-9139		gbellini@KimbleCompany.com
6. Mike Gaudin		Chemtron	550-880-8255		
7. Bill Reasoner		CHEMTRON	216-978-6387		treasoner@CHEMTRON-corp.com
8. Mike Sonayere		RSI	440-759-0171		MSonayere@republicservices.com
9. Dave Dressler		RSI	440-420-1108		Ddressler@republicservices.com
10. Kim McGreal		DPC	216-245-6615		Kmcgreal@clevelandairport.com
11. Kristin Hall		Col. Sustainability	216-664-3652		khall@city.cleveland.oh.us
12. Scott Brown		Veolia	216-408-0218		Scott.brown@veolia.com
13. CLAUDE KUBRAK		HYDROCHEM	216-861-3949	216-861-3156	CKUBRAK@HYDROCHEM.COM
14. GREG KUBRAK		HYDROCHEM	216-861-3949	216-861-3156	GKUBRAK@HYDROCHEM.COM
15. Curtis Delaney		HYDROCHEM	216-861-3949	111111	CURT.Delaney@Hydrochem.com
16.					
17.					