



SPONSOR APPRENTICE & TRAINEE CERTIFICATION QUESTIONNAIRE

Phone: 216.664.4151 • Fax: 216.664.3870 • Email: PWcoordinator@city.cleveland.oh.us • Hours: 8 am to 5 pm Weekdays

PROJECT INFORMATION			
PROJECT NAME:		CITY CONTRACT #:	
CITY PREVAILING WAGE COORDINATOR:		EMAIL:	@city.cleveland.oh.us
APPLICABLE PREVAILING WAGE:	<input type="checkbox"/> FEDERAL DAVIS-BACON <input type="checkbox"/> STATE (ORC 4115)		

APPRENTICE AND TRAINEE INFORMATION			
NAME:			
APPRENTICE ID #:		LAST 4-DIGITS OF SS #:	

CONTRACTOR INFORMATION			
CONTRACTOR:		PHONE:	
MAIN PAYROLL CONTACT:		EMAIL:	

SPONSOR / JATC NAME			
Sponsor / JATC NAME:			
Sponsor / JATC COORDINATOR:		PHONE:	
ADDRESS:		EMAIL:	Required

SECTION 1: (TO BE COMPLETED BY APPRENTICE TRAINING COORDINATOR)	
Please complete the information below for the Apprentice / Trainee listed above:	
1. TRADE / CRAFT CLASSIFICATION:	
2. CURRENT PERIOD TERM / LEVEL:	
3. CURRENT APPRENTICE WAGE:	Hourly Wage + Fringe Benefits = Apprentice Prevailing Wage \$ _____ + \$ _____ = \$ _____
4. CURRENT PERCENTAGE OF APPRENTICE ON WAGE SCHEDULE:	
5. DATE APPRENTICE ATTAINED THIS PERCENTAGE / TERM / LEVEL:	
6. CURRENT APPRENTICE-TO-JOURNEYWORKER RATIO based on your Registered Standards with the OSAC:	_____ APPRENTICE TO _____ JOURNEYWORKER _____

SECTION 2: REQUIRED ATTACHMENTS NEEDED FOR PROCESSING APPRENTICE			
Required for State	Required for Federally Assisted	Required Attachments	Attached
		ATTACHMENT A: PLEASE ATTACH documentation that the apprenticeship / trainee program has been approved by the appropriate authority. For example, an "Apprenticeship Certification" a.k.a "Davis-Bacon Certification" from the DOL's RAPIDS received from the Apprentice Sponsor, or JATC, or Union.	<input type="checkbox"/>
		ATTACHMENT B: PLEASE ATTACH Employee's apprentice / training registration and/or agreement forms (BAT, OATELS ETA 671, JFS 01455, etc.).	<input type="checkbox"/>
-		ATTACHMENT C: PLEASE ATTACH APPROVED OFFICIAL TRADE APPRENTICE PROGRAM TERMS (HOURS, MONTHS, YEARS), PERCENTAGE OF JOURNEYWORKER'S WAGE, JOURNEYWORKER-TO-APPRENTICE RATIO SCHEDULE from the most recently approved Apprenticeship Standards (program or plan). *** Please include the standards title page and the page with the DOL's or the State's approval ***	<input type="checkbox"/>
-		ATTACHMENT D: PLEASE ATTACH a copy of the Apprentice Craft "Wage & Fringe Benefits" Progression / Scale / Schedule / Chart	<input type="checkbox"/>

SECTION 3: APPRENTICE TRAINING COORDINATOR ACKNOWLEDGEMENT & AUTHORIZATION		
By signing below, I acknowledge and confirm that the apprentice information above and provided via attachments is correct.		
_____ Print Apprentice Training COORDINATOR's Name	_____ Apprentice Training COORDINATOR Signature	_____ Date

DIRECTIONS: Email Completed Form to Prime Contractor & the City's Prevailing Wage Coordinator for the project. Replaces CF 13 & CF 14 forms.